



## VENDOR APPLICATION

Please submit page 2 of this application by March 31<sup>st</sup> to [events@sfsciencecenter.org](mailto:events@sfsciencecenter.org) or fax (561) 370-7725

### ABOUT OUR EVENT

The South Florida Science Center will be hosting its 34<sup>th</sup> annual **Engineer It** competition, on **April 18, 2020**, which will host more than 350 students from Palm Beach County's elementary, middle and high schools. This event is an amazing opportunity for children who come from various backgrounds to showcase their ingenuity in STEM (Science, Technology, Engineering and Math).

**WHEN:** April 18, 2020

**EVENT TIME:** 9:00am – 5:00pm

**LOCATION:** South Florida Science Center and Aquarium

**COST:** \$40 for a 10' x 10' outdoor vendor space. Additional \$20 for SFSCA Tent.

**ESTIMATED ATTENDANCE:** 1000 visitors



As a vendor, we will provide the following:

- A table at the event, which offers the opportunity to showcase promotional materials, products, and services. An interactive activity to engage guests is highly recommended.
- Recognition of your company during the event with announcements made to our Science Center visitors as well as mention in post releases and social media.



SOUTH FLORIDA  
SCIENCE CENTER  
AND AQUARIUM



FOUNDED 1916  
Florida  
Engineering  
Society



Collins  
Aerospace





### CONTACT INFORMATION

Business/Organization Name \_\_\_\_\_

Contact Name \_\_\_\_\_ Contact Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ ST \_\_\_\_\_ Zip \_\_\_\_\_

Web \_\_\_\_\_ Email \_\_\_\_\_

Activity/Service Provided \_\_\_\_\_

### BOOTH INFORMATION (\$40.00)

Vendors will be provided with one 4 x 6' table and one chair. Additional fee will incur for SFSCA Tent and they are available on a first-come-first-serve basis. Other accommodations can be made upon your request and availability. Please select what kind of organization you are. Vendor fees are waived for non-profit or government agencies organizations.

☐ For profit ☐ Non-profit/Government Agency (please confirm 501 3c document) # of staff at booth \_\_\_\_\_

Do you require electricity? ☐ Yes ☐ No SFSCA Tent: ☐ Yes (\$20.00) ☐ No ☐ Own Tent

Special accommodations request \_\_\_\_\_

Total: \$ \_\_\_\_\_ Method of Payment: ☐ Check/Money Order (check # \_\_\_\_\_) ☐ Visa/Mastercard ☐ Cash

Credit Card # \_\_\_\_\_ Exp. Date \_\_\_\_\_ CVV \_\_\_\_\_

### GUIDELINES & RULES

1. The South Florida Science Center and Aquarium has the right to deny any vendor a booth space whose exhibit, product or service does not align with the mission of the South Florida Science Center.
2. No lobbying, campaigning or electioneering is allowed within the Science Center grounds during the event!
3. This event is an outside venue, rain or shine. The South Florida Science Center and Aquarium will provide a 6' table with 2 chairs and tent if needed as part of this agreement. *Additional fee for SFSCA Tent.*
4. Please come to set up between 9am and 10am on the event day and we prefer your station is ready by 10am and breakdown is no earlier than 3pm unless discussed previously with events department.
5. Your organization has listed the South Florida Science Center and Aquarium as additionally insured on your policy in order to participate.
6. We are a peanut free facility and the distribution of latex balloons, single use plastic straws or stirrers, and Styrofoam are prohibited.

I have read, understand, and agree to follow the Guidelines & Rules for the South Florida Science Center's vendor space rental as described in the application.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_



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**SOUTH FLORIDA SCIENCE CENTER and AQUARIUM, INC.**

4801 Dreher Trail North · West Palm Beach, Florida 33405  
(561) 832-1988 · Fax: (561) 370-7725 · [sfsciencecenter.org](http://sfsciencecenter.org)

**IN-KIND DONATION**

*(please submit donation item no later than April 6<sup>th</sup>)*

Name \_\_\_\_\_

Company Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Fax \_\_\_\_\_

E-Mail \_\_\_\_\_

Authorized By:

Print Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**ITEM DESCRIPTION**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Value \$ \_\_\_\_\_ Delivery/ Pick Up Date (Circle One) \_\_\_\_\_

Gift Received By (Signature) \_\_\_\_\_ Date \_\_\_\_\_

**Please retain a copy for your files. Thank you for your contribution!**

South Florida Science Center and Aquarium, INC. is a 501(c)(3) organization. Tax ID # 59-0915177



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