

VENDOR APPLICATION

WHEN: Saturday, June 17th 2023

EVENT TIME: 9am-3pm / **SET UP TIME:** 8am-8:45am

COMMERCIAL BOOTH COST: \$75

ABOUT OUR EVENT:

To salute our Hometown Heroes, we are opening 1 hour early just for them and offering special activities like Touch-A-Tank, meet and greet with local armed forces, mini golf, live science shows, a free BBQ lunch, and science center exploration! The event is free for Heroes with a valid ID and up to 4 family members.

The Cox Science Center and Aquarium will provide the following to each vendor:

- A table at the event which offers the opportunity to showcase promotional materials, products, and services.
- Recognition of your company in all event advertising materials including, but not limited to, flyers, social media posts and e-blasts, as well as pre and post event press releases.
- Recognition of your company during the event with announcements made to our Science Center visitors.
- Recognition of your company on the Cox Science Center's website.

BOOTH INFORMATION:

The Science Center will provide an 8' x 8' vendor space which includes: one 6' table and two chairs. Other accommodations can be made upon your request and availability. CSCA has a limited tent supply.

Do you require electricity? ☐ yes ☐ no Table Qty ____ Chair Qty ____ Tent ☐ yes ☐ no ☐ own

METHOD OF PAYMENT:

☐ Check/Money Order (check # _____) ☐ Visa/MasterCard ☐ Cash

Payment Amount _____

Credit Card # _____ Exp. Date _____





HOMETOWN HERO APPRECIATION DAY

CONTACT INFORMATION:

Business/Organization Name: _____

Address: _____

City, State, Zip: _____

Website: _____ Email: _____

Contact Name: _____ Phone: _____

Product/Service Provided: _____

GUIDELINES AND RULES:

1. The Cox Science Center and Aquarium has the right to deny any vendor a booth space whose exhibit, product or service does not align with the mission of the Cox Science Center and Aquarium.
2. No lobbying, campaigning or electioneering is allowed within the Science Center grounds during the HTHAD event.
3. We are a peanut free facility and the distribution of latex balloons, single use plastic straws or stirrers, and Styrofoam are prohibited.
4. Signage, displays and/or decorations may not be heavily taped, nailed, tacked, stapled, drilled or otherwise fastened to any wall, ceiling, column, stone, window, drape, or painted surface in any area inside on the premise without advance permission to do so. Separate, stand-alone signage and or displays are highly recommended. Vendor is solely responsible and liable to Science Center for assisting with repair to property if defacement to floors or walls occurs while exhibiting
5. Compliance with Americans with Disabilities Act (ADA) is a legal requirement for public facilities. This law became effective in January 1992. It requires access for disabled persons. A Guide to the Disability Rights Laws can be found at <http://www.usdoj.gov/crt/ada/cguide.pdf>. Sufficient space must be provided within the booth for the comfort and safety of persons observing exhibits, demonstrations, displays, or workshops.
6. All vendors must notify Nicole Afanador by June 5th if they are not able to attend the Hometown Heroes Appreciation Day event. Cancellations are difficult and we are sure that no one intentionally plans to cancel after entering into an agreement for any of our events. However, on our end, the closer we get to the event date, the more time and planning we have invested, and the more difficult it becomes for us to fill your booth space with quality artists, STEAM lovers, or food vendors.

I have read, understand, and agree to follow the Guidelines & Rules for the 2023 Cox Science Center and Aquarium's Hometown Heroes Appreciation Day event as described within the Vendor Packet.

Signed: _____ Date: _____

SEND IN YOUR APPLICATION BY MAY 31st TO:

Cox Science Center and Aquarium

Nicole Afanador

4801 Dreher Trail North · West Palm Beach, Florida 33405

T (561) 370-7784 F (561) 8324461 E nafa@coxsciencecenter.org



IN-KIND DONATION

*Please submit donation item(s) no later than **June 2nd***

Name _____

Company Name _____

Address _____

City _____ State _____ Zip _____

Daytime Phone _____ Fax _____

E-Mail _____

Authorized By:

Print Name _____

Signature _____ Date _____

ITEM DESCRIPTION

Value \$ _____ Circle one: Delivering day of event or before event date

Gift Received By (Signature) _____ Date _____

Please retain a copy for your files. Thank you for your contribution!

Cox Science Center and Aquarium, INC. is a 501(c)(3) organization. Tax ID # 59-0915177

