



## VENDOR APPLICATION

**WHEN:** Saturday, June 3<sup>rd</sup>, 2023  
**EVENT TIME:** 10am-4pm **SET UP TIME:** 9am-9:30am  
**COMMERCIAL BOOTH COST:** \$45  
**ESTIMATED ATTENDANCE:** 300

**ABOUT OUR CORAL CARNAVAL EVENT:** Join the Cox Science Center and Aquarium for a celebration of our corals! Guests can dive into the world of corals during our Colorful Coral Carnival conservation event! Take part in presentations from coral experts, get hands-on with coral themed crafts, and enjoy various vendors throughout the day. This event is in partnership with theReef Institute.

### OPPORTUNITIES:

- A table at the event, which offers the opportunity to showcase and promote your products, services and ideas.
- Connect with other successful technical professionals and businesses in the community.
- Recognition of your company in all event advertising materials including, but not limited to: flyers, social media posts, e-blasts and on the Science Center’s website.
- Recognition of your company during the event with signage and announcements made to our Science Center visitors.

### BOOTH INFORMATION:

The Science Center provides an 8’ x 8’ vendor space which includes: one 6’ table and two chairs. Other accommodations can be made upon your request and availability.

Do you require electricity?  yes  no Table Qty\_\_\_\_\_ Chair Qty (*up to 2*)\_\_\_\_\_ Tent  yes  no  own

### METHOD OF PAYMENT:

Non-Commercial/Non-Profit (No fee)  Check #\_\_\_\_\_  Visa/MasterCard  Cash

Payment Amount \_\_\_\_\_

Credit Card # \_\_\_\_\_ Exp Date \_\_\_\_\_ CVV \_\_\_\_\_



## CONTACT INFORMATION:

Business/Organization Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Website: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Product/Service Provided: \_\_\_\_\_

Also including an item for the raffle  yes  no  
(include information on in-kind form and attach)

## GUIDELINES AND RULES:

1. The Cox Science Center and Aquarium has the right to deny any vendor a booth space whose exhibit, product or service does not align with the mission of the Cox Science Center and Aquarium.
2. No lobbying, campaigning or electioneering is allowed within the Science Center grounds during the event.
3. We are a peanut free facility and the distribution of latex balloons, single use plastic straws or stirrers, and Styrofoam are prohibited.
4. Signage, displays and/or decorations may not be heavily taped, nailed, tacked, stapled, drilled or otherwise fastened to any wall, ceiling, column, stone, window, drape, or painted surface in any area inside on the premise without advance permission to do so. Separate, stand-alone signage and or displays are highly recommended. Vendor is solely responsible and liable to Science Center for assisting with repair to property if defacement to floors or walls occurs while exhibiting
5. Compliance with Americans with Disabilities Act (ADA) is a legal requirement for public facilities. This law became effective in January 1992. It requires access for disabled persons. A Guide to the Disability Rights Laws can be found at <http://www.usdoj.gov/crt/ada/cguide.pdf>. Sufficient space must be provided within the booth for the comfort and safety of persons observing exhibits, demonstrations, displays, or workshops.
6. All vendors must notify Kristina Holt or Nicole Afanador by May 26<sup>th</sup> if they are not able to attend Coral Carnival. Cancellations are difficult and we are sure that no one intentionally plans to cancel after entering into an agreement for any of our events. However, on our end, the closer we get to the event date, the more time and planning we have invested, and the more difficult it becomes for us to fill your booth space with quality artists, STEAM lovers, or food vendors.

I have read, understand and agree to follow the Guidelines & Rules for the 2023 Cox Science Center and Aquarium's Coral Carnival Event as described within the Vendor Application.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

## SEND IN YOUR APPLICATION **BY May 15<sup>th</sup>** TO:

Cox Science Center and Aquarium  
Attn: Nicole Afanador  
4801 Dreher Trail North · West Palm Beach, Florida 33405  
T (561) 370-7740 F (561) 370-7725 E [nafa@coxsciencecenter.org](mailto:nafa@coxsciencecenter.org)



# IN-KIND DONATION

Name \_\_\_\_\_

Company Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Fax \_\_\_\_\_

E-Mail \_\_\_\_\_

Authorized By:

Print Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

## ITEM DESCRIPTION

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Value \$ \_\_\_\_\_ Delivery Before Event/ Delivery Day of Event (Circle One)

Gift Received By (Signature) \_\_\_\_\_ Date \_\_\_\_\_

**Please retain a copy for your files. Thank you for your contribution!** Cox Science Center and Aquarium, INC. is a 501(c)(3) organization. Tax ID # 59-0915177

